

# RE-OPENING PLAN AFTER COVID-19 CLOSURE

for the

## LAKESHORE CHRISTIAN SCHOOL

4635 Route 9, Plattsburgh, New York 12901

**OBJECTIVE** – To re-open Lakeshore Christian School on Wednesday, September 9, for all students to attend on campus.

**OVERVIEW** – the size of our facility, coupled with the limited size of our staff and student body, makes it feasible to comply with guidelines as set down by the CDC, DOH, and the NYS Task Force for reopening on-campus education.

**COMMUNICATION WITH PARENTS AND COMMUNITY** – Procedures for re-opening will be posted on the school website ([www.lcsplatts.org](http://www.lcsplatts.org)), emailed to each family, and reviewed in a parent meeting in late August.

**TRAINING FOR STAFF** – A training session will be held for school staff to insure that everyone is aware of methods to maintain sanitary conditions in order to control virus exposure.

**TRANSPORTATION** – Travel to and from school is the responsibility of the parents. Educate and encourage families in appropriate measures to maintain a safe environment for transport.

**VENTILATION** - Care will be taken to insure a good exchange of fresh air by using open doors and windows whenever reasonable and to have circulation fans available in each classroom.

### **SEATING AND SOCIAL DISTANCING GUIDELINES FOR LAKESHORE CHRISTIAN FACILITIES:**

*KINDERGARTEN/FIRST GRADE CLASSROOM* – Students will sit at tables set up to maintain a minimum of six feet between students. The teacher may elect to use a cohort system for classroom.

*LEARNING CENTER FOR 2<sup>ND</sup> – 12<sup>TH</sup> GRADES* - Already existing “offices” with wooden dividers set up between them will allow students to be distanced at a minimum of six feet. Community tables will be set up to allow seating which will also be spaced at a minimum of six feet.

*COMMON AREAS* – Upon arrival at school, students will pass through a foyer. All students and staff will wear cloth face coverings in the foyer, hallways, auditorium, and staircases. Reminders will be posted to maintain a distance of a minimum of six feet between individuals.

*LUNCHROOM/FELLOWSHIP HALL* – Cloth face coverings will be worn by students and staff in this room unless/until they are eating. All food for students will be brought with them from home, and no sharing of food will be allowed. At breaks and lunchtime, students will sit at tables distanced by a minimum of six feet. Siblings may be allowed to sit closer than six feet apart. Mandatory hand washing will be conducted before lunch break.

## **PROCEDURES TO LIMIT VIRAL SPREAD**

*STAYING AT HOME* – Staff and students should stay home when they are sick or have had recent contact with a person testing positive for COVID-19. Consider not having perfect attendance awards or contests that may encourage a student to come to school when sick.

*POSTING PROCEDURAL SIGNAGE* – Posters that promote everyday protective measures and describe how to stop the spread of germs will be displayed at entry ways, bathrooms, and common areas. These messages will also be communicated to school families and staff through informational packages and email.

*TAKING TEMPERATURES* – Parents will be instructed to take their students' temperature each morning before they leave for school. Students with a temperature of 100 degrees or more, or who are coughing, sneezing, or showing any signs of sickness, or have been in contact with someone who has had a positive test for COVID-19, will be kept home. Staff will check temperatures with contact-free thermometer as students arrive at school each day.

*WASHING HANDS AND MAINTAINING GOOD PERSONAL HYGIENE* – Training will be given in proper handwashing procedures - soap and water wash for 20 seconds, rinse well, and dry with paper towel. Each student will be asked to wash at the following times: upon arrival at school, after using restroom, before and after eating, and after afternoon break. Hand sanitizer using 60% alcohol will be available in each classroom. Students will be instructed to cough or sneeze into the crook of the elbow or into a tissue. All tissues will be thrown away after use and students will wash hands or use hand sanitizer right away.

*SANITIZING FACILITIES*– Each student office and teacher desk will be sprayed with disinfectant each afternoon when the students are dismissed. Bathrooms will be sanitized two times during each school day as well as after school. Commonly touched surfaces will also be cleaned two times during the school day. Ensure safe and correct use and storage of cleaning and disinfection products, including storing products securely away from children. Use products that meet EPA disinfection criteria. Cleaning products should not be used near children, and staff should ensure that there is adequate ventilation when using these products to prevent children or themselves from inhaling toxic fumes. Cleaning checklists will be maintained.

In order to minimize use of water fountains, students will be encouraged to bring water from home. Kindergarten students will be issued a set of crayons and markers for their individual use. Learning Center students should bring a red ballpoint pen for use in scoring work.

*WEARING CLOTH FACE COVERINGS* – All students and staff shall wear a cloth face covering when in or traveling through common areas, or when a distance of more than 6 feet cannot be maintained between persons. Information will be provided to staff, students, and students' families on proper use, removal, and washing of cloth face coverings

**PHYSICAL EDUCATION** – a distance of at least 12 feet will be maintained between individuals while participating in activities that may result in heavy breathing. The classes will focus on individual skills rather than team sports. Games that require no physical contact or standing close to each other will be

used. Use of shared equipment/balls will be discouraged. Students will have hand sanitizer available during PE class and wash hands before and after class.

**SUPPORT COPING BEHAVIORS** - Promote eating healthfully, exercising, getting sleep, and finding time to unwind. Encourage individuals to talk with people they trust about their concerns and how they are feeling.

**DEALING WITH SICK STUDENTS OR STAFF AND THOSE WITH POSITIVE COVID TESTING OR CONTACT WITH A PERSON WITH A POSITIVE TEST** – Proper reporting procedures will be followed and affected individuals should not return until they have met CDC’s criteria to discontinue home isolation. School staff will be responsible to immediately separate staff and children with COVID-19 symptoms (such as fever, cough, or shortness of breath) at school. Individuals who are sick should go home or to a healthcare facility depending on how severe their symptoms are, and follow CDC guidance for caring for oneself and others who are sick.

In accordance with state and local laws and regulations, school administrators should notify local health officials, staff, and families immediately of any case of COVID-19 while maintaining confidentiality in accordance with the Americans with Disabilities Act (ADA). Local hospital, Champlain Valley Physicians Hospital (Vermont Hospital Network) currently is adequately staffed and ready to accept COVID patients.

**PRIVACY STATEMENT** - Consistent with applicable law and privacy policies, staff and families should self-report to the school if they or their student has symptoms of COVID-19, a positive test for COVID-19, or were exposed to someone with COVID-19 within the last 14 days in accordance with health information sharing regulations for COVID-19 and other applicable federal and state laws and regulations relating to privacy and confidentiality, such as the Family Educational Rights and Privacy Act (FERPA).

**IF LAKESHORE CHRISTIAN MUST CLOSE BECAUSE OF COVID INFECTION OR DUE TO STATE MANDATE, THE EDUCATIONAL PLAN FOR REMOTE LEARNING PUT INTO PRACTICE BEGINNING MARCH 2020 WILL BE RE-INITIATED.**

Submitted by

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